

Design Code Checklist: Conversions and Alterations	Yes	No	N/A
Context			
Has the context study identified features or characteristics of the existing building or site to be retained and incorporated in the conversion?			
How or Why?			
Does the proposed conversion make a positive response to the existing building and site context, including landscape, townscape and/or street scene?			
How or Why?			
Does the proposed conversion identify and make a positive response to heritage assets within the site and its setting?			
How or Why?			
Character and Identity			
Does the conversion keep the essential character of the existing building such as its form, traditional materials, eaves and ridge height, roof angle, rhythm or layout of openings, and the proportions and recessing of doors and windows? Will its former or original use and character be clear post-conversion?			
How or Why?			
Is the treatment of the space about the building, such as its garden, yard or grounds (curtilage), boundary features, landscaping, and provision of bin stores, cycle stores, and car parking consistent with the character and former or original use of the building?			
How or Why?			
Do new materials being added to the building or used in its hard and soft landscaping contribute to local character and distinctiveness?			
How or Why?			
Resources			
Does the conversion maximise the retention and re-use of the existing structure and building fabric?			
How or Why?			
Are the new materials for use in the proposed conversion sustainably and locally sourced? Is there good scope for recycling or reclaiming building and landscaping materials in the future?			
How or Why?			
Do the orientation and layout of rooms and openings promote solar gain to reduce energy consumption?			

How or Why?			
Nature			
Will the proposed extension or alteration effectively retain habitats and features that support biodiversity?			
How or Why?			
Does the extension or alteration introduce any new habitats or features that encourage biodiversity?			
How or Why?			
Will the proposed development implement a 10% biodiversity net-gain on the site?			
How or Why?			
Have Sustainable Drainage Systems (SuDS) been incorporated into the design of the proposed development? Do these SuDS provide habitats or support biodiversity?			
How or Why?			
Does the extension or alteration minimise light pollution and glare from glazing and exterior lighting?			
How or Why?			