

**Application Form for a Certificate of Local Housing Need**

**Lake District National Park Authority**

Please complete this form to apply for a certificate confirming your local housing need. The information you provide will only be used to assess your application. Please make sure that you fill out all parts of the form, and answer all questions.

**Declaration**

**I/we confirm that the information provided is accurate and up to date. I/we understand that giving false information may result in prosecution under the Fraud Act 2006.**

**Signature (Applicant 1): \_\_\_\_\_ Date: \_\_\_\_\_**

**Signature (Applicant 2): \_\_\_\_\_ Date: \_\_\_\_\_**

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## Part 1: Personal Details

### Applicant 1 (Main Contact)

- Title: \_\_\_\_\_
- Full Name: \_\_\_\_\_
- Date of Birth: \_\_/\_\_/\_\_\_\_
- Current Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Home Phone: \_\_\_\_\_
- Mobile Phone: \_\_\_\_\_
- Email: \_\_\_\_\_
- Number and ages of dependent children: \_\_\_\_\_

### Applicant 2 (if applicable)

- Title: \_\_\_\_\_
- Full Name: \_\_\_\_\_
- Date of Birth: \_\_/\_\_/\_\_\_\_
- Current Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Home Phone: \_\_\_\_\_
- Mobile Phone: \_\_\_\_\_
- Email: \_\_\_\_\_
- Number and ages of dependent children: \_\_\_\_\_

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**Go to Part 2, on next page**

## Part 2: Housing Need

### 1. What is the address of the property you are seeking to purchase?

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### 2. Who would be moving to the new home?

- Number of people: \_\_\_\_\_
- Ages and genders:

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### 2. What best describes your household?

- Single    Couple    Family with children    Other (please explain):

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### 3. Why do you need to move?

Tick all that apply:

- First independent home    Couple setting up home together
- Home too small    Home too large    In tied housing and need more security
- Present home too expensive    Tenancy ending    Need more security
- Poor condition    Want to buy    Returning to area
- Disability/adapted home needed    Closer to family/employment
- Other (please explain): \_\_\_\_\_

Use this space to give more detail about why you need to move if necessary

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**Main reason for moving:** \_\_\_\_\_

**4. When do you need to move?**

Now    Within 1 year    Within 3 years    Within 5 years    No

**5. Are you in need of another property in the locality?**  Yes  No

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**Go to Part 3, on next page**

**Part 3: Current Housing Situation**

**1. What is your current housing status?**

Own outright    Mortgage    Council/Housing Association rent

Shared ownership    Private rent    Tied housing

Living with family    Lodging    Other: \_\_\_\_\_

**2. Type of current home:** \_\_\_\_\_

**3. Number of bedrooms:** \_\_\_\_\_

**4. Condition of current home:**

Very good    Good    Fair    Poor    Very poor

If poor/very poor, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Go to Part 4, on next page**

**Part 4: Financial Information**

1. Do you receive housing benefit?  Yes  No

2. Weekly rent (if renting): £ \_\_\_\_\_

3. Estimated value of current home (if owned): £ \_\_\_\_\_

4. Mortgage balance (if applicable): £ \_\_\_\_\_

5. Council Tax Band:  A  B  C  D  E  F  G  H

6. Total household income (monthly or weekly): £ \_\_\_\_\_

7. Savings available for housing: £ \_\_\_\_\_

8. Employment status (number of people):

- Full-time: \_\_\_ Part-time: \_\_\_ Unemployed (seeking): \_\_\_
- Unemployed (not seeking): \_\_\_ Retired: \_\_\_ Student: \_\_\_
- Other: \_\_\_\_\_

9. Does anyone work from home?  Yes  No

10. Where does your household work? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Go to Part 5, on next page**

## Part 5: Housing Preferences

### 1. Type of home needed:

House    Bungalow    Flat    Other: \_\_\_\_\_

Number of bedrooms needed:  1    2    3    4    5

### 2. Are you registered on a housing waiting list?

• Local Authority:  Yes    No

• Private landlord:  Yes    No

### 3. Do you need any of the following?

Wheelchair access    One-level accommodation

Sheltered housing    Personal care support

### 4. Preferred housing option:

Renting    Buying    Shared ownership    Self-build

Residential care    Other: \_\_\_\_\_

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**Go to Part 6, on next page**

## Part 6: Local Connection

1. Have you lived in the area for the past 3 years?  Yes  No

2. Previous addresses (last 3 years): \_\_\_\_\_

3. Do you work in the area?  Yes  No If yes, how long? \_\_\_ yrs \_\_\_ mths

4. Have you been offered work in the area?  Yes  No

5. Are you a former resident wanting to return?  Yes  No

6. Did you live in the area before age 18?  Yes  No How many years? \_\_\_\_

7. Have you lived in the area since age 18?  Yes  No How many years?  
\_\_\_\_

8. Do you currently live in the area?  Yes  No How many years? \_\_\_\_

9. Do you own any other properties?  Yes  No Value: £\_\_\_\_\_

10. Would you need to sell your home to take part in the scheme?  Yes

No

11. Would your current home be available to someone else in need?  Yes

No

If yes, please explain: \_\_\_\_\_

**Go to Part 7, on next page**

## Part 7: Additional Information

1. Do you have family living locally (not included in this application)?  Yes

No

If yes, who?  Parents  Grandparents  Siblings  Other: \_\_\_\_\_

2. Do you have skills that could help reduce building costs (e.g. builder, architect)?

Yes If yes, please explain: \_\_\_\_\_

3. Are you ready to proceed immediately if successful?  Yes  No

If no, what needs to happen first? \_\_\_\_\_

4. What price range can you afford?

Under £75,000  £75,000–£100,000  £100,000–£125,000

£125,000–£150,000  £150,000–£175,000  £175,000–£200,000

£200,000–£250,000  Over £250,000 (please state): £\_\_\_\_\_

### Breakdown of affordability:

- Savings/Capital (A): £\_\_\_\_\_
- Borrowing (B): £\_\_\_\_\_
- Practical contribution (C): £\_\_\_\_\_

