

Coniston Neighbourhood Plan – Consultation Statement

1. Introduction

- 1.1 This document sets out how the Coniston Neighbourhood Plan team has involved the community and other interested parties in the preparation of the Coniston Neighbourhood Plan.
- 1.2 This document sets out:-
 - Background information prior to development of Coniston Neighbourhood Plan
 - Timeline on developing the document
 - Which bodies and persons were invited to make representations
 - How these bodies and persons were invited to make representations
 - Summary of the main issues raised by the representations
 - How the main issues have been addressed.
- 1.3 The Neighbourhood Planning (General) Regulations 2012(Localism Act 2011) require a Consultation Statement to set out the consultations undertaken for the Neighbourhood Plan. In accordance with these Regulations and the local planning authority's guidance on consultation, the preparation of the Coniston Neighbourhood Plan has involved residents, businesses and other organisations with an interest in the parish in the preparatory stages for the Neighbourhood Plan

2. Background Information

Prior to Coniston Neighbourhood Plan

- 2.1 In 2011 Coniston Parish Council agreed the existing Coniston Parish Plan done in 2004 required updating and set about the process.
- 2.2 In September 2011 four consultation events were held with villagers to establish the issues to be included in the revised Coniston Parish Plan. From these events a survey was created which could be completed online or paper copies were available.
- 2.3 In February 2011 postcards about the Coniston Parish Plan survey were distributed by Councillors to all households in the Parish. The 131 responses were collated over the summer of 2011.
- 2.4 September 2012 the revised Coniston Parish Plan was approved by the Coniston Parish Council.

3. Timeline on developing Coniston Neighbourhood Plan

- 3.1 From October 2012 to August 2013:- meetings held between Coniston Parish Council, Coniston & Torver Community Land Trust of people who were interested in working on this document. Requests were made at Coniston Parish Council meetings, through the Parish Magazine and local weekly e-mail newsletter requesting volunteers from the community to assist (see appendixes 1 and 2).

- 3.2 20 April 2013 – Coniston Community Day
A draft of the Coniston Neighbourhood Plan was available for the community to read and consult on. Following this day a few copies were sent by e-mail and comments were subsequently received. These comments were included in the draft document and amendments made as a result.

Formal Consultation Process – 16th September to 31st October 2013 extended to 30th November 2013

- 3.3 It was agreed the draft Coniston Neighbourhood Plan was ready for formal consultation with local organisations and statutory consultees by early September 2013.

Feedback on draft Coniston Neighbourhood Plan during Formal Consultation

- 3.4 Online survey created with questions about each aspiration and policy for consultees to complete. Paper copies were available for those who requested them. All people attending an event to publicise the document were encouraged to complete the survey.
- 3.5 Number of responses to survey = 21 online responses, 26 paper copies of the survey and 7 other letters in relation to the consultation.
- 3.6 January 2014:- collation of survey results
- 3.7 February 2014:- discussion by Neighbourhood Plan team on responses to survey and formal consultation.

Following Formal Consultation

- 3.8 1 March 2014 – a drop in session was arranged at the Reading Room, Coniston Institute with free soup and snacks available for people to view the slight amendments made to the document following Coniston Neighbourhood Plan. Approximately 40 people attended.

Second Formal Consultation

- 3.9 Following changes to the Coniston Neighbourhood Plan document during 2014 it was decided by the Team developing it that a second formal consultation should be carried out. This was done in October 2014 by asking parishioners whether or not they agreed with each of the policies in the Coniston Neighbourhood Plan. An online questionnaire was created on Survey Monkey and 57 responses were received. Paper copies were available for those who requested them.
- 3.10 November & December 2014 – collation and discussion by Neighbourhood Plan team on responses to survey and formal consultation. A copy of the Survey Monkey report is given as Annex 5.

4. Which bodies and persons were invited to make representations and how

Who was contacted?	Information they received	How they were contacted
Statutory consultees (see appendix 3)	Brief overview on the Neighbourhood Plan with details of where to look at the document.	E-mail used in the majority of cases with a link to the website, otherwise a letter sent. Paper copies offered where necessary.
Local organisations (see appendix 3)	Brief overview on the Neighbourhood Plan with details of where to look at the document.	E-mail used in the majority of cases with a link to the website, otherwise a letter sent. Paper copies offered where necessary.
Coniston Business Forum	Brief overview on the Neighbourhood Plan with details of where to look at the document.	Brief details given at the first meeting of the business forum held on 24 th September.
All residents of Coniston Parish	Brief overview on the Neighbourhood Plan with details of where to look at the document.	<p>Announced at Coniston Parish Council meeting on 16th September 2013 that formal consultation had started.</p> <p>Postcards were hand delivered to all residents in the parish by parish councillors (week commencing 16th September).</p> <p>Posters put in various shops and noticeboards throughout the village (week commencing 16th September).</p> <p>Article placed in September and October edition of Parish Magazine.</p> <p>Article placed in weekly CDC e-mail that is circulated throughout the parish (week commencing 16th September).</p>
Coffee morning (held on 28 th September 2013 at Coniston Institute) – attended by approximately 25 people	Drafts of the document available to view along with paper copies of the questionnaire to complete.	Coffee morning advertised on posters throughout the village and word of mouth.

Cheese & wine evening (held on 3 rd October 2013) – attended by approximately 20 people	Drafts of the document available to view along with paper copies of the questionnaire to complete.	Cheese & wine evening advertised on posters throughout the village and word of mouth.
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5. Summary of main issues and how they were addressed

Details of the issues which were received from consultations, and related to Neighbourhood Planning, and action taken to address the issues were documented following the events.

The issues raised during the Survey Monkey Community Consultation, which related to development and land use and which had not already been included in the draft Plan, were highlighted on the Survey Monkey report (Annex 5) and were included in subsequent drafts.

Appendix 1 – Meetings dates of Coniston Neighbourhood Plan Team

(People invited were Councillors from Coniston Parish Council, Coniston & Torver Community Land Trust, any interested Parishioners and Lake District National Park Authority Planning Department staff)

- 28 July 2011
- 24 November 2011
- 1 October 2012
- 24 October 2012
- 17 December 2012
- 21 January 2013
- 4 February 2013
- 4 March 2013
- 16 July 2013
- 5 February 2014
- 31 July 2014
- 2 February 2015

Appendix 2 – Copy of Article in Parish Newsletter December 2012

Coniston Neighbourhood Plan

Coniston Parish Council is working with the Lake District National Park Authority (LDNPA) Planning Department to develop a local Neighbourhood Plan. A Neighbourhood Plan will be a supplementary planning document to the Local Development Framework by the LDNPA. It will enable the community to have a greater say in planning matters at a local level. It will not give the Parish Council any more control over planning applications. If you would like to know more or be a part of the group that is developing this please contact the Clerk.

**Appendix 3 – List of Statutory & Local Organisations informed
about the Formal Consultation either by e-mail / letter or postcard.**

Local Parish Councils

Blawith and Subberthwaite Parish Council
Broughton East Parish Council
Claife Parish Council
Colton Parish Council
Duddon Parish Council
Hawkshead Parish Council
Lakes Parish Council
Lowick Parish Council
Skelwith Parish Council
Satterthwaite Parish Council
Torver Parish Council
Cumbria Association of Local Councils

Government Agencies & Others

Action with Communities in Cumbria
Cumbria County Council
Cumbria County Council
Cumbria Highways
Cumbria Highways
Centre for Sustainable Energy
Go Lakes Travel
South Lakeland District Council High Furness LAP
National Trust
Cumbria Police
Cumbria Police
Cumbria Tourism
Natural England
Environment Agency
Forestry Commission
Member of Parliament
United Utilities
Friends of Lake District
Nuture Lakeland
Cumbria Rural Housing Trust
Home Group North West
Eden Housing
South Lakeland District Council
English Heritage
Lake District National Park Authority

Local Organisations

Doctors
Institute Committee
Coniston TIC
Coniston History Group
Coniston Sports & Social Centre
Coniston Institute
Grizedale Arts
Coniston Primary School

John Ruskin School
Women's Institute
Coniston & Crake Catchment Partnership
Coniston Christian Fellowship
Methodist Church
R/C Church of Sacred Heart
St Andrew's Parish Church
Flood Forum
Rawdon Smith Trust
Coniston Launch
Ruskin Museum
Brantwood
Coniston 14
Malcolm Wilson Rally
Fred Whitton Challenge
Youth Hostels
Outdoor Education Centre - Thurston
Outdoor Education Centre - Low Bank Ground
Park Coppice caravan site
Coniston Hall camp site
Bus services - Stagecoach
Coniston Boating Centre
Coniston First Responders
Coniston Mountain Rescue Team
Age UK
Coniston Bowling Club - indoor
Coniston Bowling Club - outdoor
Coniston & District Tennis Club
Tennis Club