**Other Annual Transparency Disclosures relating to 2023/24**

**Car parking numbers**

|  |  |
| --- | --- |
| **Car Park Name** | **Car Park Capacity** |
| CBC | **80** |
| Brockhole | **300** |
| All (Exc CBC and Brockhole) | **1,302** |
| **ALL CARS MONTH** | **1,682** |
| **OWNED** |  |
| Hawkshead | **193** |
| Glenridding | **156** |
| Waterhead | **129** |
| Broadgate Meadow | **87** |
| Ruskin Avenue | **57** |
| Stock lane | **62** |
| Buttermere | **34** |
| Ravenglass | **92** |
| Pooley Bridge | **39** |
| Monk Coniston | **40** |
| Brown Howe | **33** |
| Beech Hill | **59** |
| Hammar Bank | **22** |
| Coniston Old Station | **26** |
| Dungeon Ghyll | **35** |
| High Dam | **20** |
| Station Coppice | **18** |
| Threlkeld | **25** |
| **MANAGED** |  |
| Pelter Bridge | **15** |
| Dunmallard | **35** |
| Walna Scar | **60** |
| Windermere School | **40** |

**Pay Multiples**

**Relationship between the highest and lowest paid employees**

Our definition of our ‘lowest paid’, are employees on Grade L, Spinal Point 3 who currently receive £22,192pa, or on a pro-rata basis if they work for less than 37 hours per week. This definition does not include those working as apprentices who are paid in compliance with the National Minimum Wage guidelines.

The current pay levels define the multiple between the lowest paid (full time equivalent) employee and the [Chief Executive] as [1:5] and between the lowest paid employee and average chief officer as [1:4]. The multiple between the median (average) full time equivalent earnings and the [Chief Executive] is [1:3] and between the median (average) full time equivalent earnings and average chief officer is [1:2.5].

**Trade union time**

* Total number of Staff Union representatives (headcount) – 2
* Total number of Staff Union representatives (FTE) - 0.1FTE
* Total number who devote at least 50% of their time to trade union representation – 0
* Unions represented – Unison
* Estimate spending on union
  + 208 hours facilitated staff union representative time
  + 30 hours total Union update meetings
  + Average hourly rate – £18.66
    - 238 hours x £18.66 - £4,441.08

**Senior Officers**

Please note, actual salaries for senior officers and bandings relating to actual pay are disclosed within the Statement of Accounts for 2023/24 which will be available on the Authority’s website from 31 May 2024.

**Senior Officer Responsibilities**

* Chief Executive
  + Service responsibility – Executive Board
  + Direct reports - 3
  + Accountabilities – Head of Paid service
* Director of Visitor Services and Resources
  + Service responsibility – Directorate including; Resources, People, Legal, Communications and Visitor Services
  + Direct Reports - 5
* Director of Sustainable Development
  + Service responsibility - Directorate including; Strategy and Rangers and Development Management
  + Direct reports - 3
  + Accountabilities – Monitoring Officer
* Head of Resources
  + Service responsibility – Finance, Property, Facilities, Sustainability, Projects and Programme management
  + Direct reports - 5
  + Accountabilities – Section 151 Officer
* Head of OD and HR
  + Service responsibility – People team, Volunteering, performance Management, Health and Safety
  + Direct reports - 9
  + Accountabilities – Designated Safeguarding Officer
* Head of Strategy and Rangers
  + Service responsibility – Strategy, Rangers
  + Direct Reports - 6
* Head of Development Management
  + Service responsibility – Planning, Development Management Support
  + Direct Reports - 4
* Head of Visitor Services
  + Service responsibility – Commercial Services, Tourist Information, Brockhole Visitor Centre
  + Direct Reports -5
* Head of Communications
  + Service responsibility – Communications team, Engagement team
  + Direct Reports - 7
* Authority Solicitor
  + Service responsibility – Legal and Democratic Services
  + Staff Headcount - 3
  + Accountabilities – Data Protection Officer, Deputy Monitoring Officer
* Property Asset Manager
  + Service responsibility – Property
  + Staff Headcount - 5
* Financial Services Manager
  + Service responsibility – Finance
  + Direct reports - 7
  + Accountabilities – Deputy S151 Officer
* General Manager
  + Service responsibility – Brockhole Visitor Centre
  + Direct reports - 6
* Programme Development Manager
  + Service responsibility – Project Management and Facilities
  + Direct reports - 1
* Commercial Property Manager
  + Service responsibility – Car Parking, Coniston Boating Centre
  + Direct reports - 3

**Structure chart for top three management tiers (Executive Board and Service Heads):**

**Role – CEO**

Team/Department – Executive Board

Contract type – Permanent

Grade – CEO

Contact details – [Richard.leafe@lakedistrict.gov.uk](mailto:Richard.leafe@lakedistrict.gov.uk)

Salary ceiling – £112,000

**Role – Director of Sustainable Development**

Team/Department – Executive Board

Contract type – Permanent

Grade – SD

Contact details – [stephen.ratcliffe@lakedistrict.gov.uk](mailto:stephen.ratcliffe@lakedistrict.gov.uk)

Salary ceiling - £83,224

**Role – Director of Resources & Visitor Services**

Team/Department – Executive Board

Contract type – Permanent

Grade – SD

Contact details – [gavin.capstick@lakedistrict.gov.uk](mailto:gavin.capstick@lakedistrict.gov.uk)

Salary ceiling - £83,224

**Role – Head of Strategy & Rangers**

Team/Department – Strategy & Rangers

Contract type – Permanent

Grade – B

Contact details – [hanna.latty@lakedistrict.gov.uk](mailto:hanna.latty@lakedistrict.gov.uk)

Salary ceiling - £68,259

**Role – Head of Development Management**

Team/Department – Development Management

Contract type – Permanent

Grade – C

Contact details – [andrew.smith@lakedistrict.gov.uk](mailto:andrew.smith@lakedistrict.gov.uk)

Salary ceiling - £61,464

**Role – Head of Resources**

Team/Department – Resources

Contract type – Permanent

Grade – B

Contact details – [jane.fretwell@lakedistrict.gov.uk](mailto:jane.fretwell@lakedistrict.gov.uk)

Salary ceiling - £68,259

**Role – Head of Visitor Services**

Team/Department – Visitor Services

Contract type – Permanent

Grade – C

Contact details – [tony.watson@lakedistrict.gov.uk](mailto:tony.watson@lakedistrict.gov.uk)

Salary ceiling - £61,464

**Role – Head of People & Organisational Development**

Team/Department – People

Contract type – Permanent

Grade – C

Contact details – [ben.leavesley@lakedistrict.gov.uk](mailto:ben.leavesley@lakedistrict.gov.uk)

Salary ceiling - £61,464

**Role – Head of Communications & Engagement**

Team/Department – Communications

Contract type – Permanent

Grade – C

Contact details – [sarah.calderbank@lakedistrict.gov.uk](mailto:sarah.calderbank@lakedistrict.gov.uk)

Salary ceiling - £61,464

**Creditor Payments**

In line with the Public Contracts Regulations 2015, regulation 113(7) we publish the following information on the payment of invoices within 30 days from validation  on an annual basis.

Annual Invoice payment performance

|  |  |  |  |
| --- | --- | --- | --- |
| **Financial Year** | **%age paid within 30 days from validation** | **Estimated Interest Liability £** | **Actual interest claimed/paid £** |
| 2017/18 | 87% | 3,804 | 0 |
| 2018/19 | 85% | 4,331 | 0 |
| 2019/20 | 92% | 3,209 | 0 |
| 2020/21 | 87% | 2,401 | 0 |
| 2021/22 | 88% | 4,214 | 0 |
| 2022/23 | 86% | 6,492 | 0 |
| 2023/24 | 92% | 8,259 | 0 |

**Grants made**

The following provides details of the grants made to voluntary, community and social enterprise organizations in the year 2023/24:

| **Base Amount** | **Transaction Date** | **Transaction Reference** | **Description** | **Scheme name** | **Recipient Name** |
| --- | --- | --- | --- | --- | --- |
| 1,007.79 | 12/04/2023 | 882077 | FIPL20031 FPHT March Payment | Farming in Protected Landscapes | Fell Pony Heritage Trust |
| 1,526.77 | 12/04/2023 | 882080 | FIPL20129 Brantwood payment Claim 1 | Farming in Protected Landscapes | Brantwood Trust |
| 4,899.95 | 20/04/2023 | 882201 | FIPL30003 South Lakes Curlews payment in full | Farming in Protected Landscapes | Curlew Recovery South Lakes |
| 29,881.61 | 12/04/2023 | 882079 | Complete claim for Ernest Cook Trust FIPL 20094 | Farming in Protected Landscapes | The Ernest Cook Trust |
| 807.87 | 10/05/2023 | 882865 | 9th 20067 West Lakes CIC FIPL payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 102,725.94 | 10/05/2023 | 882850 | Fipl 20091 WCRT Thriving Cocker year 2 claim | Farming in Protected Landscapes | West Cumbria River Trust |
| 408.00 | 27/06/2023 | 884816 | FIPL 20129 Brantwood payment final claim for ATC | Farming in Protected Landscapes | Brantwood Trust |
| 481.82 | 12/06/2023 | 884071 | 10th 20067 West Lakes CIC FIPL payment 6/6/23 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 565.77 | 18/07/2023 | 885451 | 11th 20067 West Lakes CIC FIPL Payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 12,225.00 | 18/07/2023 | 885450 | First year 3 FIPL 30022 | Farming in Protected Landscapes | Herwick Sheep Breeders Association Ltd |
| 1,494.54 | 08/08/2023 | 886093 | 12th 20067 West Lakes CIC FIPL Payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 2,277.95 | 23/08/2023 | 886860 | FIPL20031 FPHT Final payment | Farming in Protected Landscapes | Fell Pony Heritage Trust |
| 23,145.00 | 29/08/2023 | 886938 | 2nd year 3 FIPL Payment FIPL30022 | Farming in Protected Landscapes | Herwick Sheep Breeders Association Ltd |
| 1,120.11 | 07/09/2023 | 887512 | 13th West Lakes CIC FIPL payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 6,734.75 | 25/09/2023 | 887907 | FIPL20128 April to June 2023 claim | Farming in Protected Landscapes | Pasture Fed Livestock Association |
| 10,000.00 | 01/09/2023 | 887242 | Support for Lakes International Comic Art Festival | Corporate - Projects | Lakes Art Festivals |
| 13,415.33 | 05/09/2023 | 887246 | Partnership costs April 2023- March 2024 | Info & Comm Technology | Lake District National Park Authority |
| 2,359.49 | 06/10/2023 | 888374 | 14th 20067 West Lakes CIC FIPL Payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 8,925.42 | 06/10/2023 | 888375 | Fipl grant for wetland habitat creation & water qu | Farming in Protected Landscapes | South Cumbria Rivers Trust |
| 9,862.41 | 19/10/2023 | 888759 | FIPL20128 Q2 July to September 2023 Claim | Farming in Protected Landscapes | Pasture Fed Livestock Association |
| 1,863.63 | 15/11/2023 | 889588 | 15th 20067 West Lakes CIC Fipl payment | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 4,000.00 | 15/11/2023 | 889589 | FIPL30047 The Wool Library 1st and final payment | Farming in Protected Landscapes | Maria Benjamin The Wool Library |
| 5,519.40 | 21/11/2023 | 889750 | 16th 20067 West Lakes CIC FIPL payment 21/11/23 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 8,085.05 | 20/11/2023 | 889739 | FIPL20135 payment Rosgill and Rafland Common | Farming in Protected Landscapes | Shap and Rural Commoners Association |
| 3,547.21 | 20/12/2023 | 890537 | FIPL20067 payment December Claim 17 Years | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 15,098.58 | 20/12/2023 | 890539 | FIPL30014 Ulswater CIC first and final payment | Farming in Protected Landscapes | Ullswater Catchment Management CIC |
| 1,680.63 | 12/01/2024 | 890869 | Fipl 20067 payment Claim 119 Jan 2024 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 1,934.80 | 18/01/2024 | 891012 | Payment of £1934.80 for a UK Hab Baseline survey | Farming in Protected Landscapes | Ullswater Catchment Management CIC |
| 4,000.00 | 15/01/2024 | 890882 | FIPL20067 payment Claim 20/1/24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 4,664.40 | 31/01/2024 | 891262 | FIPL20067 payment Claim 21/1/24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 8,160.25 | 15/01/2024 | 890883 | One off payment upfront revenue costs £8,160.25 | Farming in Protected Landscapes | Curlew Recovery South Lakes |
| 13,964.40 | 31/01/2024 | 891264 | FIPL20128 Q3 October to December 2023 | Farming in Protected Landscapes | Pasture Fed Livestock Association |
| 23,510.40 | 11/01/2024 | 890854 | Deer Processing Unit FIPL 30033 | Farming in Protected Landscapes | Lowther Farming Partnership |
| 778.00 | 29/02/2024 | 892087 | FIPL30032 LDNPA WHS First and Final Claim | Farming in Protected Landscapes | Lake District National Park Authority |
| 5,371.68 | 27/02/2024 | 891910 | FIPL20067 WLCIC payment Claim 23 Feb 24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 5,690.70 | 16/02/2024 | 891660 | Fipl20067 WLCIC Payment Claim 22/2/24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 14,806.73 | 16/02/2024 | 891661 | equipment purchase, advertising costs and room hir | Farming in Protected Landscapes | Curlew Recovery South Lakes |
| 2,605.20 | 14/03/2024 | 892441 | FIPL30100 Curlew Recovery South Lakes 11/3/24 | Farming in Protected Landscapes | Curlew Recovery South Lakes |
| 4,448.87 | 07/03/2024 | 892168 | FIPL20067 WLCIC payment Claim 24/3/24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 4,789.68 | 23/03/2024 | 892670 | FIPL20067 WLCIC payment 21/3/24 | Farming in Protected Landscapes | West Lakeland Farmer Led Nature Recovery CIC |
| 5,602.98 | 22/03/2024 | 892644 | Complete payment for FIPL 30090 Barf Access IP | Farming in Protected Landscapes | Cumbria Wildlife Trust |
| 9,377.26 | 22/03/2024 | 892645 | FIPL20128 Q4 Jan to March 2024 | Farming in Protected Landscapes | Pasture Fed Livestock Association |
| 22,196.72 | 26/03/2024 | 892770 | Equipment purchase & Storage | Farming in Protected Landscapes | Curlew Recovery South Lakes |
| 34,984.00 | 31/03/2024 | 892973 | Payment for Year 3 payment for no fence collars | Farming in Protected Landscapes | Lowther Farming Partnership |
| 92,414.32 | 31/03/2024 | 892970 | Interim payment for FIPL 20091 Thriving Cocker | Farming in Protected Landscapes | West Cumbria River Trust |
| 2,500.00 | 19/04/2023 | 882137 | LDNPA Grant to CALC for support during 2023/2024 | Director of Sustainable Development | Cumbria Association of Local Councils |
| 10,000.00 | 10/05/2023 | 882831 | Our Common Cause Annual contribution | Partnership Priorities | The National Trust |
| 1,500.00 | 28/06/2023 | 884647 | WH: UK Summer Workshop sponsorship | Partnership Priorities | World Heritage UK |
| 17,500.00 | 30/05/2023 | 883150 | SVMG Funding 2023 - Adventure Smart | Director of Sustainable Development - Projects | Lake Dist Search & Mntn Rescue Asso |
| 3,500.00 | 13/07/2023 | 884992 | Agreed support Love WDM 27/6/23 | Partnership Priorities | Lake District Foundation |
| 550.00 | 21/08/2023 | 886818 | Herdwick Sheep Breeders show/Shepherds meet | Partnership Priorities | Herwick Sheep Breeders Association Ltd |
| 1,250.00 | 11/09/2023 | 887374 | LDNPA Fee for Sky Blue Programme for HL | Partnership Priorities | Common Purpose |
| 5,150.00 | 27/09/2023 | 887898 | SLA for Cumbria Biodiversity Data Centre | Partnership Priorities | Tullie House Museum & Art Gallery |
| 3,000.00 | 23/02/2024 | 891837 | Cumbria Local Nature Partnership contribution | Partnership Priorities | Cumbria Wildlife Trust |
| 7,601.70 | 31/03/2024 | 892972 | Project delivery under contract for serv FIPL30015 | Partnership Priorities | The Farmer Network |
| 585,512.11 |  |  |  |  |  |

**LDNPA land holdings**

An interactive mapping tool showing LDNPA land holdings is available here:

<https://lakedistrict.statmap.co.uk/map/Aurora.svc/run?script=)yc6CRM7FUdeecQX9TNsIfms8iypjlHpHqx3bc6C0xBOIxMZNvLHJz%2BFXJAv%2F3gxP&nocache=7c1abfbe-db86-acdc-324f-cbee01558056&resize=always>